

Media Center Expectations

The media center will be available to students Monday-Thursday from 3-5pm.

All students must:

1. **Arrive at media center by 3:00.** *Any student who arrives after 3:00 will not be allowed in unless they can provide a pass saying that they were at another school function.*
2. **Be working on something educational.** *Any student who is not working on something educational will be asked to leave.*
3. **Sign in and out of the media center.** *We need to be able to know who is in the media center at all times.*
4. **Dress according to our school dress code.** *Although it is after school hours students are required to remain in appropriate attire. (No hats, baggy pants, bandanas, low cut shirts, tank tops, mini-skirts...etc.)*
5. **Have a school I.D. to enter the media center.** *The school ID badge is required for all students and will allow them to participate in many school functions, including the use of the media center. School ID badges can be obtained in the media center during normal school hours.*
6. **Follow school rules.** *No cards, dice, fighting etc. Any student who is caught gambling or fighting will be permanently removed from the ELP program and will face further disciplinary action from their assistant principals.*
7. **Be considerate of others.** *Any student who is too loud, cursing, or fooling around with their friends will be asked to leave.*
8. **Remain in the media center working on their school work.** *Any student who leaves the media center early will not be allowed to re-enter.*
9. **Sign out and obtain a pass in order to use the restroom.** *Any student who leaves without a pass will not be allowed back in.*
10. **Keep our media center clean.** *Do not leave a mess at your station, when it's time for you to leave, clean up after yourself! Please be careful not to spill any drinks or drop food (especially near the computers).*

*******Please keep in mind that using the media center is a privilege not a right! *******

Take advantage of the opportunity to complete assignments, conduct research on the internet, type written assignments, work on group projects....etc.

Catch the Energy.....Release the Potential!!

Positive Attitude + Commitment = Success

Parent Signature _____

Student Signature _____